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## Marlborough Primary School Board




### Meeting Minutes- 15:30 pm Thursday 30 April 2026

**Present:** Michelle Nell, Tim McMynne, Deanne Wotton, Katie Farrimond, Lucas De Jong, Jen Frecklington, Dana Kuoch

**Secretary:** Johanna Palvie

**Apologies:** Deanne Wotton

Item	Topic		Led By	Time
1.0	<b>Whakahaere (Administration)</b>	<p><b>Karakia Timatanga (opening Karakia/start of day)</b></p> <p><b>E te hui</b> For this gathering</p> <p><b>Whāia te mātauranga kia mārama</b> Seek knowledge for understanding</p> <p><b>Kia whai take ngā mahi katoa</b> Have purpose in all that you do</p> <p><b>Tū māia, tū kaha</b> Stand tall, be strong</p> <p><b>Aroha atu, aroha mai</b> Let us show respect</p> <p><b>Tātou i a tātou katoa</b> For each other</p>	TM	2 min
1.1	<b>Attendance and Apologies</b>			

1.2	<b>Confirmation of minutes of the previous meeting</b>	<p><b>MOTION:</b> That the minutes of the NONTmeeting are accepted as a true and accurate record (Chair, no seconder required)</p> <p><b>MOTION:</b> That the in-committee minutes of the NONE meeting are accepted as a true and accurate record (Chair, no seconder required)</p>	TM	1 min
1.3	<b>Matters arising from previous minutes</b>			
1.4	<b>Correspondence</b>	<p>Board Responsibilities Course led by S. Fleming</p> <p> Board Responsibilities Slide Show.pdf</p> <p>-----</p> <p>Letter addressed to the board from Dr. Claire Coleman New Zealand Mb: 0220873116 <a href="mailto:coleman.claire01@gmail.com">coleman.claire01@gmail.com</a></p> <p> Social Media Post for Webinar Sign-Up (...)</p> <p> Letter_to_School_Boards_Curriculum_R...</p>		
1.5	<b>Declaration of interests</b>			
2.0	<b>Board activities</b>		TM	30 min
2.1	<b>Policy Review</b>			
2.2	<b>Te Arotake Whaiaro</b> (Board Self-Review)			
3.0	<b>Te Whakaaturanga Kaimahi</b> (Staff Presentation)			
4.0	<b>Pūrongo Rautaki</b> (Strategic Reports)			
4.1	<b>Curriculum Reports</b>			
4.2	<b>Professional Development</b>	<p><a href="#">Proposal to attend Edutech Conference</a></p> <p>Michelle Nell motioned for the board's approval for overseas travel to the EduTech Conference in Sydney, Australia. Lucas de Jong second the motion.</p> <p>The Board engaged in a Q&amp;A session focused on the growth of the school and the pedagogical implications of Artificial</p>	MN	

		<p>Intelligence (AI).</p> <p>Student Preparedness - In response to queries regarding how the school is preparing students for exposure to AI, it was noted that the world students will enter will be dominated by this technology, making exposure essential.</p> <p>Location Rationale - When asked why Sydney was preferred over a New Zealand-based conference, it was noted that Australian schools are currently further ahead in practical AI implementation. Attending allows the school to learn from their established frameworks while remaining environmentally conscious.</p> <p>Academic Value and Test Scores - AI should be viewed as a "new language" for students to master and apply. While it can improve engagement, she cautioned that it must not become a "crutch".</p> <p>Staff Integration - AI is already allowing staff to be more creative in their delivery. Emphasis is placed on the importance of the school "getting in front" of the technology as it continues to expand.</p> <p>Data Privacy and Policy - Concerns were raised regarding student data safety. The Principal clarified that Gemini is provided as part of the free Government package. Current policy dictates that information is kept strictly within the institution's digital ecosystem to ensure data is used for internal productivity rather than external model training.</p> <p>Motion was approved, 3 members voted in favour, 2 against and Michelle Nell abstained</p> <p><a href="#">SchoolDocs - Travel Expenditure</a>  <a href="#">PPCBU PLD Fund/Curriculum Change Fund</a>  <a href="#">Principal Development Map</a>  <a href="#">Overseas Travel Form</a>  <a href="#">School Professional Development Map 2026</a></p>		
5.0	<b>Personnel</b>			
6.0	<b>Finance</b>			

7.0	<b>Property</b>		MN	15 min
8.0	<b>Health and Safety</b>			
9.0	<b>Kaupapa Motukahi &amp; Pakihi Whānui</b> (Special Topics / General Business)			
10.0	<b>Meeting preparation</b>	Next Meeting Thu. 21 May 2026 15:30		
11.0	<b>Meeting closure</b>	<p>Karakia Whakamutunga (Closing Karakia/end of day)</p> <p><b>Ka whakairia te tapu</b></p> <p><b>Kua mutu ā mātou mahi</b> Our work has finished</p> <p><b>Mō tēnei wā</b> For the time being</p> <p><b>Manaakitia mai mātou katoa</b> Protect us all</p> <p><b>Ō mātou hoa</b> Our friends</p> <p><b>Ō mātou whānau</b> Our family</p> <p><b>Āio ki te Aorangi</b> Peace to the universe</p>	TM	2 min

Notes and Actions from November Meeting

Action	Person	Completed By
Add to workplan - expectations AI / Policies - bring examples	All members	



Timothy McMynne 15/05/2026