



Wykeham Place, Glenfield, North Shore City
Phone 09 481 0365

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February 17, 2021

Dear Parents and Caregivers,

Now, as we move into Level 2, we are working on what our school will look and feel like.

In and Out of the School Grounds

Therefore, I am asking that you drop your child off at your nominated school gate, or on the path leading into school. The same will be required for the end of the day also - the children will meet you outside the gates that you have told them to meet at.

The gates will be open from 8.30 from Archers Road, Chartwell Avenue and Wykeham Place and then they will be closed at 9.10 until 2.55 when we will have them open for school collection. The school gates will be locked and secured at 3.30 until further notice, so we can protect our school community. There will no longer be a way through the school from Wykeham place to Archers Road, or Chartwell Avenue - everyone will need to walk around.

All **visitors** will need to enter through Wykeham and go to the Office to sign in and sanitise their hands etc. as part of Level 2 requirements.

Physical Distancing

We will be encouraging children to stay apart from other students. Please encourage your child not to hug their friends when they return to school and to not be within their breathing zone.

Sickness

If your child becomes ill overnight, then please let the office know through email or through our website link. We need to know the status of our children as soon as possible.

If your child is sick in anyway- runny nose, headache, stomach-ache, sneezing, sore eyes they **MUST** be at home. Any child who is sick or becomes sick at school will be sent home immediately. Please have your phones on - so we can make contact if needed.

Hygiene

Whilst the children are at school, we will be ensuring good standards of hygiene are maintained- washing hands frequently, using hand sanitizer on entering classroom and leaving classroom. We will be encouraging the children to keep their distance from each other i.e. not in each other's breathing space.

Children can at Level 2 use the playgrounds and PE equipment - as with constant washing of hands and use of sanitizer it should help to maintain cleanliness.

Washing Hands

Please practice washing hands for 20 seconds front and back and between fingers with soap and water. Then drying and putting paper towels in bin provided.

Nose Blowing

Please ensure your child has an adequate supply of tissues from home to wipe their nose. Teach them prior to returning to school to dispose of them in the bins provided and then wash their hands.

Sneezing

Must be into a tissue, handkerchief or into their elbow - which stops the spray droplets from entering the surrounding air. This needs to be practiced at home prior to returning to school, so it is an automatic reaction when they want to sneeze.

Drinks Bottles

These will be required for everyone - as the water fountains will be taped off to stop any cross-contamination. Drink bottles will need to be named.

I know the staff are looking forward to seeing their students and continuing their learning.

All schools are open for instruction at level 2, **so can you please let your child's class teacher know as soon as possible which gate they will enter and exit from for your collection.**

Thanking you for your continued support.

Sue Buckley

Principal

Together in Learning